

**MINUTES**  
**CITY of LAKEWOOD**  
**LOAN APPROVAL BOARD for the**  
**DIVISION of COMMUNITY DEVELOPMENT**  
**MAY 8, 2019**  
**LAKEWOOD CITY HALL**  
**PLANNING CONFERENCE ROOM**  
**8:00 A.M.**

Meeting called to order at 8:05 a.m.

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**Roll Call**

Members Present:

Rob Cheffins, Chairman  
Ben Klein, Vice Chairman  
Jon Watts

Others Present:

Mary Leigh, Programs Manager

A motion was made by Mr. Klein, seconded by Mr. Watts to **EXCUSE** the absence of Jodi Barnes and Maureen Dostal. All the members voting yea, the motion passed.

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**Approve Minutes** of the April 10, 2019 meeting

A motion was made by Mr. Watts, seconded by Mr. Klein to **APPROVE** the minutes of the April 10, 2019 meeting. All the members voting yea, the motion passed.

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**Financial Review**

Ms. Leigh presented the Financial Review.

A motion was made by Mr. Klein, seconded by Mr. Watts to **ACCEPT** the Financial Review. All the members voting yea, the motion passed.

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**Executive Session**

A motion was made by Mr. Watts, seconded by Mr. Klein to move the meeting into Executive Session at 8:10 a.m., as the Board would consider confidential information regarding loan applications that were prohibited from being made public under Federal and State Laws. All the members voting yea, the motion passed.

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**Low Interest Loan Program (LIL)**

There were no applications for review.

**Amendments/Repeals**

- DCD18-5920, changed contractor for remaining work plus concrete work in rear yard, Idlewood Avenue, \$24,066.00.

A motion was made to by Mr. Watts, seconded by Mr. Klein to **ADOPT** Resolution No. 19-2001, amended Resolution No. 18-2008, for a total amount of \$24,066.00. All the members voting yea, the motion passed.

**Delinquent Review**

Ms. Leigh presented the April 1, 2019 Delinquent Review.

A motion was made by Mr. Klein, seconded by Mr. Watts to **ACCEPT** the Delinquent Review as presented. All the members voting yea, the motion passed.

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**Repair, Accessibility Maintenance Program (RAMP)**

- File Number DCD17-5804; emergency flat roof repair, Lakewood Avenue, \$2,061.67.

A motion was made by Mr. Watts, seconded by Mr. Klein to **APPROVE** Resolution No. 19-2602 in the amount of \$2,061.67. All the members voting yea, the motion passed

**Amendments/Repeals**

There were no amendments or repeals.

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**Weatherization**

There were no applications for review.

**Amendments/Repeals**

There were no amendments or repeals.

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**Home Improvement Grant (HIG)**

- File Number DCD18-8569, waterproofing of east wall, Daleview Avenue, \$2,350.00.

A motion was made by Mr. Klein, seconded by Mr. Watts to **APPROVE** Resolution No. 19-5002 in the amount of \$2,350.00. All the members voting yea, the motion passed.

**Amendments/Repeals**

There were no amendments or repeals.

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**HOME Rental Restoration Program**

There were no applications for review.

**Amendments/Repeals**

There were no amendments or repeals.

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**Executive Session**

A motion was made by Mr. Klein, seconded by Mr. Watts to move the meeting from Executive Session at 8:24 a.m. All the members voting yea, the motion passed.

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**Commercial Property Revitalization Program (CPR)**

- File Number DCD19-2612, façade renovation, Raw Esthetics, 18251 Detroit Avenue, \$1,500.00.

A motion was made by Mr. Klein, seconded by Mr. Watts to **APPROVE** Resolution No. 19-7000 in the amount of \$1,500.00. All the members voting yea, the motion passed.

**Amendments/Repeals**

There were no amendments or repeals.

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**Other**

There was no further discussion.

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**Adjourn**

A motion was made by Mr. Klein, seconded by Mr. Watts to **ADJOURN** the meeting 8:29 a.m. All the members voting yea, the motion passed.



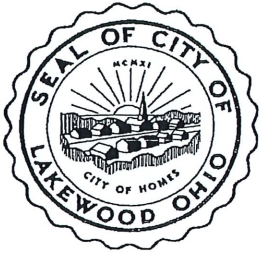
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Signature

7/10/19

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Date



### Oath

*(You need not give an oath if you object. If you object to giving an oath, please notify the hearing officer or secretary before signing below.)*

I, the undersigned, hereby solemnly swear that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

**PRINT NAME:**

**SIGN NAME:**

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____

Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

FOR CITY USE ONLY

Lakewood Administrative Procedure: ☐ ABR/BBS ☐ Citizens Advisory ☐ Civil Svc. ☐ Dangerous Dog ☐ Income Tax Appeals ☒ Loan Approval ☐ Nuisance Abatement Appeals ☐ Parking ☐ Planning ☐ Zoning Appeals ☐ Other:

Date of Proceeding: \_\_\_\_\_

Wednesday, May 8, 2019





## Financial Review

FFR1	DRAFT										
DIVISION OF COMMUNITY DEVELOPMENT - CITY OF LAKEWOOD											
FINANCIAL PERFORMANCE REPORT											
April 30, 2019											
240 - CDBG										242 - HOME	
	4070	7011	7012	7013	7022	7024	7078	7084	7085	Total	Total
	NJASANCE	ALL LOAN	CPR	RAMP	Home Improv.	Weather.	PROPERTY	CDBG	CDBG HOME	new Constructio	All
	REHAB	PROGRAM S	PROGRAM	Grants	Grants	Assist	REHAB.	DEMO	PROJ. DELIV.	Rehab. DPA	Programs
FY 2019 BEGINNING FUND BALANCE	\$43,180.85	\$162,876.36	\$89,251.63	\$27,384.54	\$42,069.27	\$63,352.66	\$8,803.95	\$22,208.78	\$20,404.87	\$381,725.00	\$861,257.91
PROGRAM INCOME/ALLOCATION	\$29,357.32	\$39,427.36	\$300,000.00	\$50,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$20,000.00	\$353,203.22	\$891,987.90
FUNDS AVAILABLE YTD	\$72,538.17	\$202,303.72	\$389,251.63	\$77,384.54	\$42,069.27	\$63,352.66	\$108,803.95	\$22,208.78	\$40,404.87	\$734,928.22	\$1,753,245.81
TOTAL EXPENDITURES YTD	\$8,984.81	\$34,783.14	\$15,042.85	\$13,056.92	\$16,180.61	\$0.00	\$12,714.51	\$2,111.31	\$4,470.55	\$61,789.69	\$169,134.39
ENDING BALANCE - 3/31/19	\$63,553.36	\$167,520.58	\$374,208.78	\$64,327.62	\$25,888.66	\$63,352.66	\$96,089.44	\$20,097.47	\$35,934.32	\$673,138.53	\$1,584,111.42

## Executive Session






## Loan Approval Board

## Delinquent Loan Summary

### May 1, 2019

Days Delinquent	Principal Balance	Current Balance
1229	\$5,565.40	\$12,106
2279	\$8,969.67	\$15,923
2339	\$701.77	\$459
2579	\$5,180.33	\$4,134
3179	\$2,701.36	\$0
3509	\$8,927.14	\$6,709
4679	\$22,043.02	\$20,821
<b>Total</b>		<b>\$60,152</b>

Loan Approval Board



For  
Discussion  
Purposes  
Only

Idlewood

	<u>Original</u>	<u>± or -</u>	<u>Amended</u>
Work Contract:	\$ 20,550.00	+\$3,340.00	\$ 23,890.00
Service Fee:	\$		\$
Title & Filing Fee:	\$ 104.00	+\$72.00	\$ 176.00
Total Resolution:	\$ 20,654.00		\$ 24,066.00

Amendment



Home Improvement

RAMP

Resolutions, Amendments



Loan Approval Board



For  
Discussion  
Purposes  
Only

Lakewood  
Avenue

**RAMP Grant - \$2,061.67**

# Home Improvement Weatherization

Resolutions, Amendment





Loan Approval Board



For Discussion Purposes Only

Daleview Avenue

Work Contract: \$ 4,700.00

TOTAL REBATE: \$ 2,350.00

HIG







Loan Approval Board



For Discussion  
Purposes Only

Raw Esthetics  
18251 Detroit



Façade Improvement Grant

The complex block contains information about a Façade Improvement Grant. At the top, a blue header bar reads "Loan Approval Board". Below this, on the left, is a photograph of the storefront for "RAW ESTHETICS SKIN + BODY STUDIO". The storefront features a brick wall, a large window with the business name in green and white lettering, and a stone base. To the left of the window is a small sign that reads "SKIN + BODY STUDIO". To the right of the photograph, the text "For Discussion Purposes Only" is displayed, followed by "Raw Esthetics" and "18251 Detroit". Below this text is another photograph showing a different view of a building with a covered entrance and large windows. At the bottom of the block, the text "Façade Improvement Grant" is written in blue.



Loan Approval Board



For Discussion  
Purposes Only

Raw Esthetics  
18251 Detroit

**Façade Improvement Grant - \$1,500**

**Other  
Discussion**



